Nomination form and scoring criteria

RGU Engagement and Partnership Awards

	Nominee Details
Name	
Enrolment No	
Email	
School	
Course	
Stage	

PART 1	DESCRIBE PROJECTS AND ACTIVITIES

a) What projects and/or activities have been undertaken and contributed to improving the student learning experience?

Please provide specific examples and their aims.

Word limit: 500

PART 2	EVIDENCE CONTRIBUTION

a) What role was played in these projects/activities?

Please detail specific roles, responsibilities, actions and outcomes.

Word limit: 500

b) How was effective engagement with fellow students undertaken?

Please detail specific mechanisms, and evidence of working in partnership.

Word limit: 500

c) How was effective engagement with staff undertaken?

Please detail specific mechanisms, and evidence of working in partnership.

Word limit: 500

d) What were the implications of these contributions?

Please consider both wider implications and changes within the university as well as the direct impact on the student learning experience.

Word limit: 500

PART 3	REFLECTION

a) What skills were developed?

Please give detailed explanations and examples, including outlining any potential benefits to your future employability.

Word limit: 1000

PART 4	STAFF REFERENCE(S)
	A minimum of one staff reference must be provided. This should support one or more of the activities referred to within the application. This can be provided below, submitted on the separate performa or emailed directly to partnership@rgu.ac.uk

Name:		Position within RGU:	

Word limit: 500

CRITERIA FOR AWARDS

Engagement Awards

Applications should demonstrate:

- regular, and a consistent engagement within their course, school, and/or the wider university;
- a contribution to improving, or changing, their course and/or issues relating to the school or wider university.

Pride in Partnership Awards

In addition to the criteria outlined in the Engagement Award, applicants applying for Pride in Partnership should demonstrate:

- effective engagement with staff and students, and evidence of working in partnership to develop solutions and enhancements;
- contributions to the enhancement of the student learning experience and the university's quality enhancement processes.

Notes:

Applications, and all associated documentation, must be submitted by noon on **12 March 2020**

All applications will then be fully considered by a Panel consisting of internal staff, RGU:Union representatives and an external member.

The Panel will:

- Consider submissions completed and signed by the stipulated date for return.
- Base their recommendation on the information contained within the submissions.
- Be able to request additional information from relevant staff/students if required.
- Consider the depth, and impact, not necessarily the number of hours of engagement.
- Consider the extent to which a constructive partnership with staff has been achieved.
- Agree the number of awards granted per session following consideration of all submissions.
- By exception, consider, or be entitled to nominate, individuals for recognition.
- In some circumstances submissions may be considered for a different category of Award than the one selected during submission.

Summary of Criteria

Engagement Awards
Recipients should be able to demonstrate: • regular, and a consistent engagement within their course, school, and/or the wider university. • a contribution to improving, or changing, their course and/or issues relating to the school or wider university.
Pride in Partnership Awards
As above, recipients should be able to demonstrate: • regular, and a consistent engagement within their course, school, and/or the wider university. • a contribution to improving, or changing, their course and/or issues relating to the school or wider university. In addition, recipients should be able to demonstrate: • effective engagement with staff and students, and evidence of working in partnership to develop solutions and enhancements. • contributions to the enhancement of the student learning experience and the university's quality enhancement processes.

Scoring of Criteria

It is suggested that the summary grid below be used as a check-box aid during the consideration of each submission:

Ref	Name	Part 1 Projects and Activities		Part 2 Evidencing contribution		Part 3 Reflection		Reference	Notes
		Projects / activities have contributed to improving the student learning experience	Role played in projects/activities is effectively demonstrated	Effective engagement with fellow students is demonstrated	Effective engagement with staff is demonstrated	Implications of contributions are demonstrated	Skills developed are demonstrated	Sufficient staff /student reference(s) provided	
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